|  |  |
| --- | --- |
| **Summary Application Form[[1]](#footnote-1)** |  /24(leave empty) |

|  |  |
| --- | --- |
| **Applicant**(Name, first name, academic position and function) | [write here] |
| **Phone** |  |
| **Email** |  |
|   |  |
| **Co-signatory (if applicable)** |  |
|  |  |
| **Institute / Clinical Centre / Department** |  |
| **Exact address** |  |
|  |  |
| **Former awarded grants and reporting** | Have you applied before and been awarded a grant (if yes: x instead of ⃝)?yes ⃝ no ⃝year(s) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_If yes:1. Have you completed the project/s?

yes ⃝ no ⃝b) Have you sent us the report/s about the project/s (see our awarding e-mail and art. 6 info sheet)?yes ⃝ no ⃝ |
|  |  |
| **Title of the research project for which you are applying with this application form** |  |
|  |  |
| **Amount of requested grant in CHF** |  |

**What are the requested funds to be used for? (max. 500 characters)**

**Which immediate objective in research or study do you think you will achieve with the requested funds?** (no limitation in characters)

**Describe the overall context in which your work is situated? What are the scientific insights you hope to gain in and through your work?** (no limitation in characters)

**How is your research or study being funded overall (total costs / funding sources) and how many percent of the total costs do you hope to finance through the Berne University Research Foundation?** (no limitation in characters)

In case the application is awarded a grant by the Foundation:

**I/we note that the grant is to be used only for the purpose stipulated in the application and confirmed by the Foundation in its message of approval. Misused grants are to be transferred back to the Foundation (art. 7.1 of the info sheet). Within a year after having been awarded the grant, a report is to be handed in to the Foundation. In the report, information is given as to how the means have been applied and how the research or study is progressing as well as which steps have been concluded. Longterm projects demand the submission of a final report. Failure to comply with the rules of reporting entails the stoppage of further payments (art. 6.2 of the info sheet).**

I/we have taken note (x instead of ⃝):

1. Using the grant for the stipulated and confirmed purpose only:

Yes ⃝

1. Report within a year:

Yes ⃝

**Date: Signature:**

 **Co-signatory (if applicable):**

List of enclosures:

1. Project description

2. CV of the applicant and if necessary the Ph.D. student, max. 3 pages

...

The proposal is to be submitted in two hard copies (incl. enclosures) via priority mail (A-Post) to the following address: UniBern Forschungsstiftung, c/o officiis ag, Worbstrasse 46, 3074 Muri b. Bern. In addition, the proposal is to be sent in PDF-format to the Foundation Office: janz@forschungsstiftung.ch. For further information please contact the Executive Manager, Ms Karin Janz, janz@forschungsstiftung.ch, Tel. 031 508 50 58; www.forschungsstiftung.ch

1. The form “Summary Application” constitutes the main item of your application. It is the only item that is presented to all members of the decision-making body for appraisal. All other enclosures, above all the project description, only the Chairman of the Foundation Board and the appointed expert reviewer get to read. [↑](#footnote-ref-1)